

Southeast Tennessee Workforce Development Board Opportunities Committee
Meeting Minutes DRAFT
Via Zoom
Wednesday, February 28, 2024
3:00pm – 4:00pm

Attendees: Corey Raburn, Ruble Conatser, Bethany Waters, Angela Cooper, Elizabeth Cotellesse, Jennifer Thacker, Jorge Vera, Tim McKibben, Nedra Wakefield, Jessica Carter, Roxana Hurrutiner, Rachel Inman, Katherine Ashlock, Suzi Pruitt

Staff: Maty Patton, Allison Schiavo, Alicia Zuidema, Christi Chapman, Danielle Beck

Call to Order

Corey Raburn opened the meeting at 3:05.

Approval of Minutes (vote required)

Committee approved to adopt the minutes as drafted.

Motion: Tim McKibben

Second: Jennifer Thacker

Motion passed with unanimous approval.

Vocational Rehabilitation Presentation on Employer Services

Kameisha Martin and Roxana Hurrutiner presented on VR services available to employers. Ms. Martin highlighted Windmills Training, which is an eight-module disability etiquette training program which can be tailored to meet the unique needs of each business. Ms. Hurrutiner shared that VR also provided ADA and accessibility assessments for employers and job development activities to support individuals' employability and retention needs. These services are available in Spanish.

Roundtable: Program Updates

Jessica Carter with TDOC shared the One-Stop-Shop Resource Fair taking place at Avondale Community Center on Friday, March 15th from 10am to 2pm. She also shared that the planning committee is meeting to plan the Bradley County event, which will take place on a Wednesday sometime in May. Corey Raburn and Angela Cooper volunteered to participate.

Elizabeth Cotellesse with Family Forward at Signal Centers shared that they have hired two additional Fatherhood Specialists to provide parenting support to dads with children under five.

To refer people to this program, contact Floyd Davis at (423)509-7124 or

Floyd_davis@signalcenters.org.

Danielle Beck, Recovery Success Coach at SETD, shared that she is recruiting for QUEST NDWG program, which helps justice-involved individuals and those in recovery with employment support and supportive services to meet housing, transportation, and childcare needs.

Adjournment

With a motion from Jennifer Thacker, Corey Rayburn adjourned the meeting at 3:30 p.m.