



AGENDA

**Southeast Tennessee Local Workforce Development Board
Smart Factory Institute at the PIE Innovation Center
2215 Parker Avenue, Cleveland, TN
March 11, 2026 | 11:30 AM – 1:00 PM EDT**

Call to Order	Marshall Graves
Recognition of Elected Officials	Marshall Graves
Roll Call	Christi Chapman
Welcome	Denise Hall, Smart Factory Institute
Public Comment(s)	Marshall Graves
Approval of Minutes	Marshall Graves
Administrative Reports	
• Financial Reports	Reece Stevens
• Committee Reports (consent agenda)	Marshall Graves
• Bylaws Modification	Michele Holt
• Southeast Workforce Update	Michele Holt
Workforce Board Assessment and Certification	Tamera Parsons UT Center for Industrial Services
Local Planning and Economic Development Trends	Michele Holt Jonathan Connell
Election of Board Chairperson	Marshall Graves
Other Business	Marshall Graves
Adjourn	Marshall Graves