

Southeast Tennessee Local Workforce Development Board Roster													
Attendance 6.8.22	Board Member Name	County of Residence	Date Certified by TDLWD	Organization Member Represents	Special Requirement	Term of Appointment	Conflict of Interest Begin Date	Conflict of Interest End Date	Nominator's Name	Organization Nominator Represents	Executive Committee Member (*)	Total Percentage of Board	Board Numbers
Business Representation (Group A)													
	Brian Cooksey	Marion/Meigs	1/28/2019	Shaw Industries Group, Inc.	Business	11/2020-11/2022	10/4/2021	10/4/2022	Kathy Tierney	Marion County Chamber of Commerce			1
	Anne Ervin	Hamilton	1/28/2019	Healthcare Corporation of America	Business	11/2020-11/2022	10/4/2021	10/4/2022	Christy Gillenwater	Chattanooga Chamber of Commerce			1
	Evann Freeman	Hamilton	12/3/2021	EPB	Business	11/2021 - 11/2023	11/1/2021	11/1/2022	Christy Gillenwater	Chattanooga Chamber of Commerce	✓		1
	Harley Grant	Hamilton	9/17/2018	Applied Thermal Coatings	Business	N/A	10/21/2021	10/21/2022	Bill Kilbride	Chattanooga Chamber of Commerce			1
x	Crystal Renner-Proxy-	Bradley	9/30/2019	Mueller	Business	8/2021 to 8/2023	10/19/2021	10/19/2022	Mayor Gary Davis	Bradley County Mayor	✓		1
x	Jason Hobbs	Hamilton	12/3/2021	McKee Foods Corporation	Business	11/2021 to 11/2023	11/1/2021	11/1/2022	Christy Gillenwater	Chattanooga Chamber of Commerce			1
x	Julie Hoover	Hamilton	1/28/2019	Miller Industries	Business	11/2020 to 11/2022	10/12/2021	10/12/2022	Christy Gillenwater	Chattanooga Chamber of Commerce			1
	David Hopkins	Polk	9/17/2018	AngioSystems, Inc.	Business	N/A	10/11/2021	10/11/2022	Adrian Lambert	Polk County Chamber of Commerce			1
x	Freiderike Ebner	Hamilton	12/12/2019	Volkswagen Group of America	Business	11/2021 - 11/2023	9/30/2021	9/30/2022	Christy Gillenwater	Chattanooga Chamber of Commerce			1
x	Ethan Loyd	Bledsoe	8/1/2020	Bledsoe Telephone Cooperative	Business	08/2020 to 08/2022	8/19/2021	8/19/2022	Mayor Gregg Ridley	Bledsoe County Mayor			1
x	Marshall Graves	Grundy	9/30/2019	Stone Door Group	Business	7/2020 to 7/2022	7/31/2021	7/31/2022	Mayor Michael Brady	Grundy County Mayor	✓		1
x	John Proffit	McMinn	9/17/2018	Advanced Energy Solutions	Business	N/A	12/7/2021	12/7/2022	Rob Preston	Athens Area Chamber of Commerce	✓		1
x	Shannon Russo	Bradley	1/28/2019	Whirlpool	Business	11/2020 to 11/2022	10/11/2021	10/11/2022	Gary Farlow	Cleveland Bradley Chamber			1
x	Carrin Smith -Board Chair-	Marion	9/17/2018	Valmont Industries	Business	N/A	11/12/2021	11/12/2022	Beth Hipp	Valmont General Manager	✓		1
x	Chase Brett												
												50%	14
Labor Representation (Group B)													
	Logan Taylor	Hamilton	12/12/2019	Y.B. Normal?	Labor	11/2021 - 11/2023	10/1/2021	10/1/2022	Diane Parks	Chattanooga Chamber of Commerce			1
	Tim Fowler	Hamilton	1/28/2018	IBEW Local 175	Apprenticeship/Training	11/2020 to 11/2022	10/1/2021	10/1/2022	Gary Watkins	Business Mgr, IBEW Local 175			1
	Jim Stailey	Hamilton		Chattanooga Goodwill Industries	Labor	7/2020 to 7/2022	6/1/2021	6/1/2022	Gena Weldon	Chattanooga Goodwill Industries			1
	Josh Ewing	Hamilton	9/17/2018	UA Local 43	Labor	3/1/2022	3/1/2022	6/12/2021	Carl C. Evans	President UA Local 43			1
x	Candy Johnson	Hamilton	2/22/2021	Urban League of Chattanooga	Labor	01/2021 to 01/2023	1/1/2022	10/1/2023	Albert Waterhouse	Urban League of Chattanooga			1
x	Nathan Smith-Proxy Chris Kleehammer	Sequatchie	4/21/2021	Southeast Tennessee Human Resource Agency	Labor	03/2021 to 03/2023	3/1/2021	3/1/2022	David Jackson	SETHRA			1
												21%	6
Education Representation (Group C)													
x	Leslie Travis	Rhea	9/17/2018	Tennessee Department of Labor and Workforce Development	Adult Education	N/A	10/2/2021	10/1/2022	Ian White	TDLWD - Adult Education			1
	Irene Hillman	Hamilton	9/17/2018	University of Tennessee Chattanooga	Higher Education	N/A	10/1/2021	10/1/2022	Chancellor Steven R. Angle	University of Tennessee Chattanooga			1
x	Patricia Weaver-Proxy Heather Brown	Bradely	6/19/2019	Cleveland State Community College	Higher Education	11/2020-11/2022	10/1/2021	10/1/2022	Dr. William Seymour	Cleveland State Community College			1
x	P. Stewart Smith	McMinn	1/28/2019	Tennessee College of Applied Technology	Higher Education	11/2020-11/2022	10/1/2021	10/1/2022	Chancellor Flora Tydings	Tennessee Board of Regents			1
x	Rebecca Ashford-Proxy - Chad Jaynes	Hamilton	1/28/2019	Chattanooga State Community College	Higher Education	11/2020-11/2022	10/1/2021	10/1/2022	Chancellor Flora Tydings	Tennessee Board of Regents			1
												18%	5
Government and Community Development Representation (Group D)													
x	Jennifer Thacker	Hamilton	9/17/2018	Tennessee Department of Labor and Workforce Development	Wagner-Peyser	N/A	10/15/2021	10/14/2021	Deniece Thomas	TDLWD			1
x	Karen Buff	Hamilton	3/10/2020	Tennessee Department of Human Services	Vocational Rehabilitation	N/A	4/3/2021	4/4/2022	Paula Kinsley	TN Dept of Vocational Rehabilitation			1
x	Steve Hiatt	Hamilton		Chattanooga Chamber of Commerce	Community Development	02/2021-02/2023	12/1/2021	12/1/2022	Christy Gillenwater	Chattanooga Chamber			1
												11%	3
Other Representation (Group E)													
												0%	0

**Southeast Tennessee Local Workforce Development Board
Chattanooga State Community College
4501 Amnicola Highway, Chattanooga, TN 37406
March 9, 2022 | 11:30 AM EST**

Board members present were Madam Chair Carri Smith, Crystal Renner, Jason Hobbs, Julie Hoover, Freiderike Ebner, Ethan Loyd, John Proffitt, Shannon Russo, Josh Ewing, Candy Johnson, Leslie Travis, Patricia Weaver, Jennifer Thacker, Karen Buff, Steve Hiatt, Barbara Brakebill for Stewart Smith, and Chris Kleehammer for Nathan Smith.

Other guest in attendance were Bill James, Freddie Combs, Laken Shattuck, Chad Jaynes, Ron Hanners, Kelly Puckett, Bo Drake, Lindsay Whittin, Brenna Ridley, and Casey Eschette.

Staff present were Michele Holt, Autumn Derrick, Beth Jones, Beth Keylon, Chuck Hammonds, Don Kellerman, and Maty Partin.

Call to order

Carri Smith, Board Chair, called the meeting to order at 11:43 AM EST. Ms. Smith then briefly welcomed all guests in attendance.

Roll Call

Ms. Smith then called on Maty Partin to give roll call. Michele Holt declared a quorum was present.

Approval of Minutes

Ms. Smith called for a motion to approve the minutes of the December 7, 2021, meeting. The minutes were unanimously approved on a motion made by Ethan Loyd and seconded by Shannon Russo.

Administrative Reports

Financial Reports

Madam Chair Smith called on Don Kellerman to present the financial statements as of December 31, 2021. Starting with the Statement of Revenues and Expenses, Mr. Kellerman reported that we should were 6 months into the program year and should be 50% expended; however, we are running slightly behind at 44% or \$429,366 under budget. He reported the following line items that are over 50%:

- Line item 8: Dues and Subscriptions- due to these items having an annual renewal date at the beginning of the program year;
- Line item 13: Equipment-due to Transfrvr headsets being purchased at the beginning of the program year.

Total Operating expenses were reported at 48% or \$25,138 under budget. Everything below that is pass through dollars.

He continued to the Financial Report. He noted lines 1-10 are carry over dollars and are fully expended for program year 2021. Lines 14-24 are formula dollars for the current program year. These will need to be 80% expended by June 30, 2022. Lines 25-41 are grants that are received through the state such as RESEA, Work Based Learning, etc. in which several have been closed or fully expended.

Budget Amendment 3

With no questions, Ms. Smith reported that the Executive Committee met on Monday, March 7th to approve Budget Modification 3. She called on Don Kellerman to present the details of the Budget Modification.

Mr. Kellerman reported the budget will be increasing from \$6,933,610 to \$6,993,938 due to receipt of an Apprenticeship Grant which totals \$57,455. There were line-item modifications due to an amendment to MCHRA's One Stop Operator Contract and Career Services contracts, but it did not result in an increase to the overall budget. With no questions, on a motion made by Shannon Russo and a second by Jason Hobbs the motion was unanimously approved.

Director's Report

Ms. Smith called on Michele Holt to give the director's report. Ms. Holt reported that the Program Accountability Review (PAR) monitoring will begin March 22, 2022. This will be a two-part monitoring cycle due to the State's new fiscal reporting system still being in transition.

Additionally, she reported 2022 is a full procurement year for all service contracts and noted the proposed procurement timeline provided in the packet. The board will be required to release proposals for three separate contracts: One Stop Operator, Career Services and Youth Services. The local area has not yet received our Notice of Obligation for formula funding for the next program year, but she stated there had been an overall 9% reduction to the State's formula allocation. The allocation methodology guarantees at least 90% of the previous 2-years funding which would be approximately \$3.4 million in formula funding. Once we have received allocations the Executive Committee will need to convene as soon as our proposed formula allocations have been announced.

She continued to make note of the low expenditures on the National Dislocated Worker Grant which directly impacts the overall budget. A modification request was sent in July of last year to request a line-item adjustment to move the Disaster Relief Employment funding to Career and Training. The modification has not yet been approved and the current contract end date is June 30, 2022. We have also requested a no cost extension to extend the grant until June 30, 2023.

Lastly, she reported that we have been awarded an Apprenticeship Grant of \$62,000 and have been working with employers to help fund training for first and second year and pre-apprentices and pre-apprentices. The board staff has also applied for a Rapid Response Layoff Aversion grant of about \$57,500 as well as a reentry grant for citizens who are returning after incarceration of about \$32,000.

Grants and Planning Updates

Ms. Smith called on Autumn Derrick to give a report on grants and the planning modification for 2022. Ms. Derrick made note of the questions from the state for the Local and Regional Plan guidelines which were included in the packet. The Regional Plan modification started in February and is due to be submitted on March 25th. She reported that the region held two public meetings through Zoom to answer any questions for the public. The Local Plan modification will start in March and has a due date of April 22nd. She noted a key component to the regional plan are demographics, supply and demand. The average wage did increase 4.6%, however, the labor force contracted by 1.3%. Total employment declined by 5% and new jobs declined significantly. 28.9% of the population is approaching the retirement age compared to only 12% of the emerging workers. The top sectors, industry, and occupations in the region include health care, trade, transportation, professional, manufacturing, and financial activities. She noted the public comment period for the regional plan will run through March 22nd.

Additionally, Ms. Derrick continued to make note of the Local Plan modification. The key components for the local plan include supporting the governor's key priorities which include programs to best serve rural communities, criminal justice reform, vocational and workforce development, and individuals in priority populations. She noted those will be supported by strategies for integrated technology, initiatives to ensure accessibility to programmatic services, use of technology to improve the connection of partners, employer engagement, increase of physical and programmatic services, narrative of providers to address barriers, new partnerships and collaborations, and applying for grants for additional funding and resources. The public input sessions will tentatively be held March 29th and the public comment period will be April 5-20. With no questions for the local or regional plan modifications, she continued to provide an update on the grants.

Ms. Derrick reported that EDA's Good Jobs Challenge grant proposes resilient economies in Southeast Tennessee and provide \$14 million to support collaborative employer-led skills training systems across four sectors, with four training providers, strategic partners and 24 employer commitments. It aligned with EDA's investment priorities and emphasized development of workforce systems that place people in good paying jobs in Healthcare, Construction, Manufacturing, and Transportation.

She also added the Build Back Better Drive 2.0 application that was submitted by SETD as an agency in October focused on advancing equity, creating good-paying jobs, helping workers develop in-demand skills, build economic resilience, and accelerate economic recovery with emphasis on the transition to electric vehicles. The application was strong and highly competitive with 529 applications submitted. Unfortunately, SETD was not awarded this grant; however, the Appalachian Regional Commission (ARC) was provided copies of the grants that were not funded but had merit. They have reached out and there could be an opportunity to receive funding to help support the critical need for the electric vehicle industry.

Lastly, Ms. Derrick reported on TANF multi-phase grant. She noted that although we weren't awarded the Phase I planning grant, there were two partners who did. City of Chattanooga and First Things First who we are currently coordinating services with. She noted that Phase II will include a selection of six pilot grantees (2 from each grand division). TDHS will also operate one pilot with implementation in Winter 2022-2025.

Committee Reports

Ms. Smith asked for approval of the Operations Committee minutes from February 22, 2022, the Youth Committee minutes from February 24, 2022, and the Opportunities Committee minutes from February 25, 2022. On a motion made by Ethan Loyd and seconded by Crystal Renner the minutes were approved unanimously.

Urban League State of Black Chattanooga

Ms. Smith then called on Candy Johnson from Urban League to present the first State of Black Chattanooga report. Ms. Johnson noted that Urban League has been in Chattanooga for almost 40 years and was founded by the National Urban League which was founded in 1910. Urban League's core mission is centered around secure economic self-reliance, power, and civil rights as well as striving to establish racial, social, and economic equity.

She reported that Black Chattanoogaans experience only 60% of wellbeing outcomes that White residents receive. On average, white families have a net worth of ten times more than black families in Chattanooga. Roughly 50% of black Chattanoogaan's work in "less secure" sectors. She also noted that black Chattanoogaan's family's income is reported around half of white families. Black household poverty is reported to be 20% in the Chattanooga MSA over white households which is at 7%. Black women face a significantly elevated rate in poverty in Chattanooga which is triple the overall poverty rate. In the class of 2020, only 21% of Black students

were deemed ready to graduate. Lastly, she reported Black students consistently score lower on their ACT than white students, even within the same school setting.

Ms. Johnson concluded that she hopes this report will help drive initiatives to improve outcomes of families of color in the Greater Chattanooga area and is excited about how the Workforce Board can play a role in that work.

One Stop Operator Report

Ms. Smith called on Patricia Molina to give the One Stop Operator report. Ms. Molina reported for Q2 the AJC's had a total of 201 job seekers and 118 who attended resource and job fairs throughout the quarter. The two-day New Life Job Fair had a total of 27 individuals who attended the first day and 19 who attended on day two. Out of those, fourteen or 54% were hired. She noted TDOC is facilitating the Tennessee Reentry Collaborative. The last meeting was held on February 25, 2022, with almost 30 representatives from various entities. As part of the effort to reach other populations, she has been in contact with La Paz Chattanooga. She reported there were 23 customer surveys collected and of those 100% were reported as completely satisfied.

Other Business

With no other business, Ms. Smith noted the next meeting will be June 8, 2022, and we are tentatively scheduled to meet at the PIE Center in Cleveland.

Adjourn

Ms. Smith called for a motion to adjourn. On a motion made by John Proffitt and seconded by Ethan Loyd, the meeting was adjourned.

Respectfully submitted,

Crystal Renner, Secretary/Treasurer